TITLE: Solution Provide Manual

Description:

Authors:

Dunga Lavanya

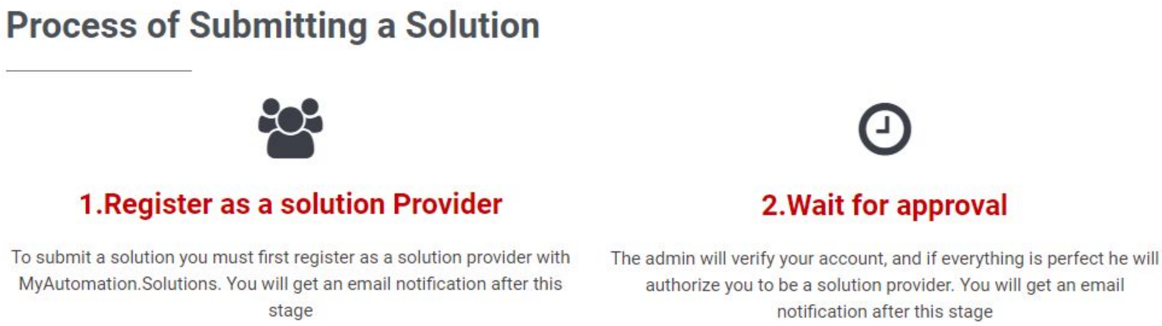
Datti Lakshmana Rao

Access Permission - CheckList

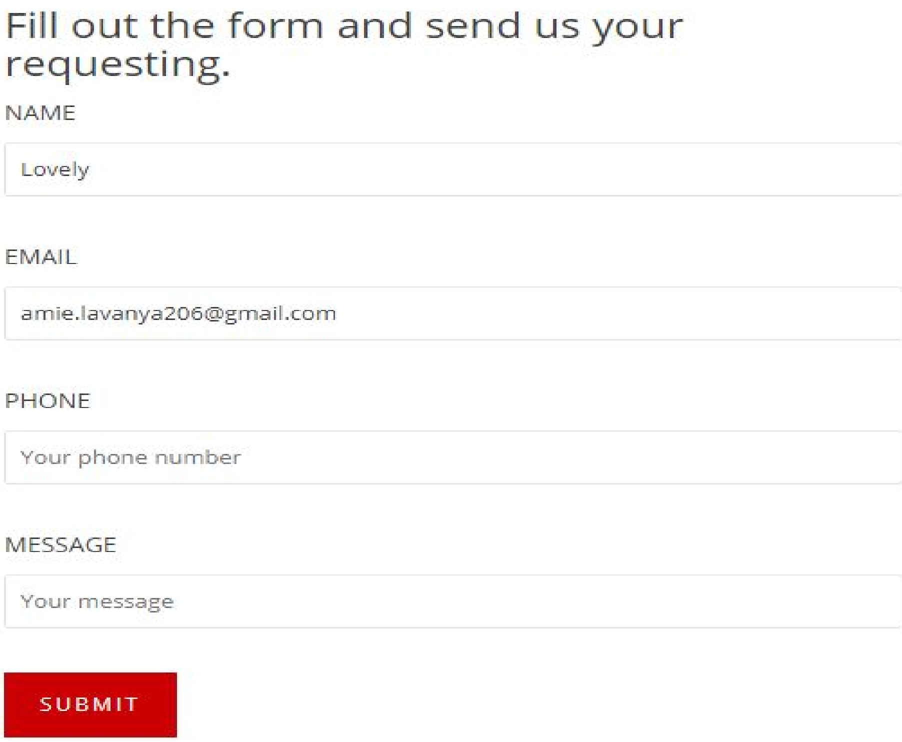
1.	Senior Leadership Team	Y
2.	Managers	Y
3.	Development Team	Y
4.	Validation Team	Y
5.	Business Development Team	Y
6.	Operation Team	Y
7.	Finance	Y
8.	Human Resources	Y
9.	Legal	Y
10.	Administration	Y
11.	All employees	Y
12.	All suppliers	N
13.	All Customers	N
14.	Specific entities as listed below:	

Procedure to become a Solution Provider:

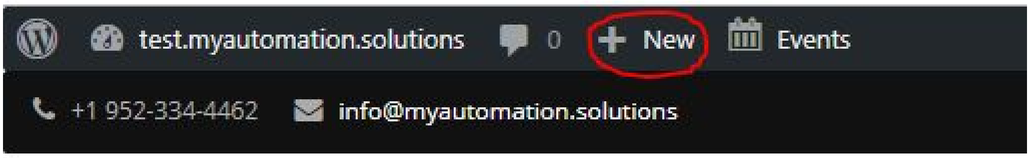
- Open www.MyAutomation.Solutions
- Navigate to **Solution Provider**
- There will be a button to register as a solution provider.



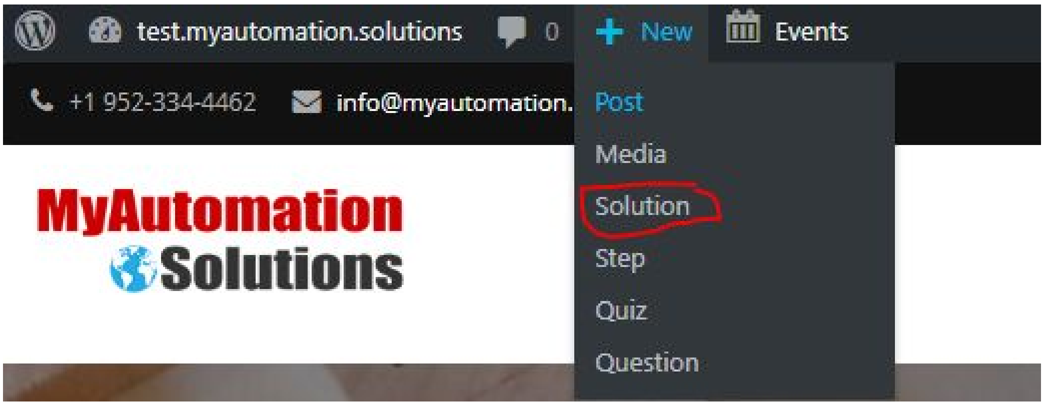
- On clicking on the button a form appears and you need to fill and submit the form. You will get an email notification after the approval of the admin.



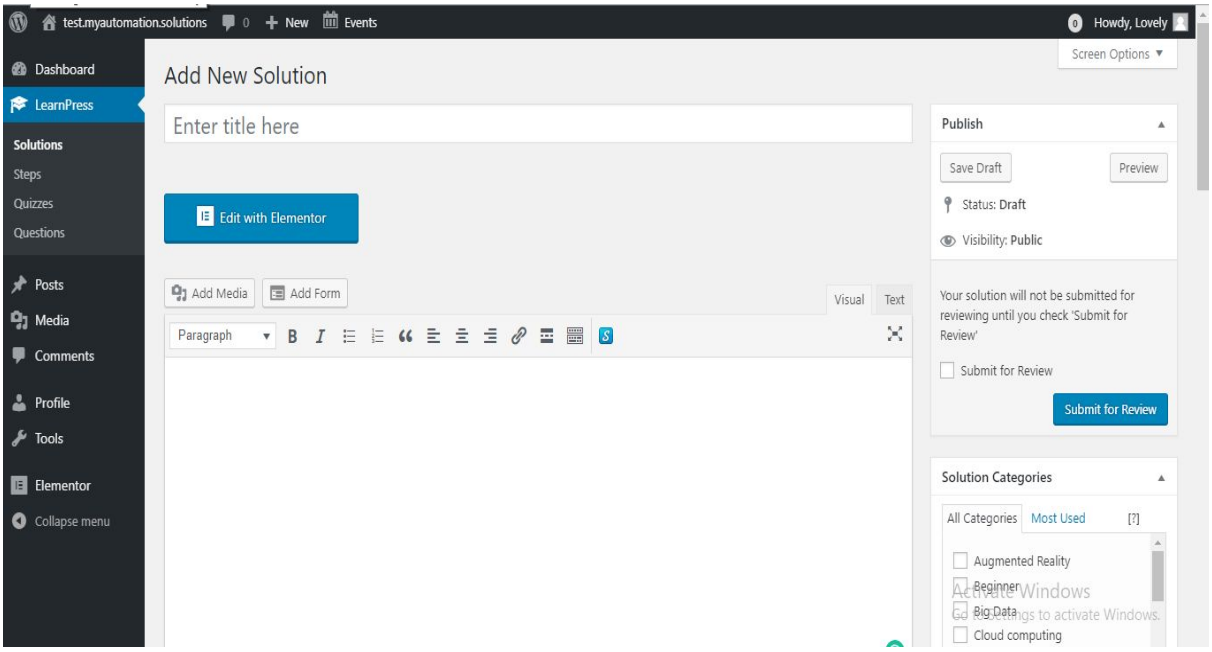
- After getting approval from the admin you can add the solutions.



- In the header section with **+New** option. Click on it and a dropdown appears.

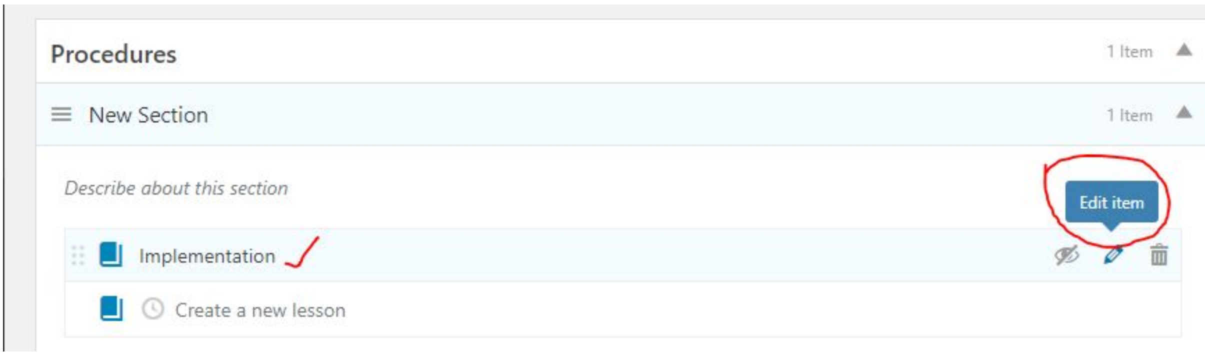


- Click on the solution to add new solution.
- It takes to the wordpress admin page of the Solution Provider.

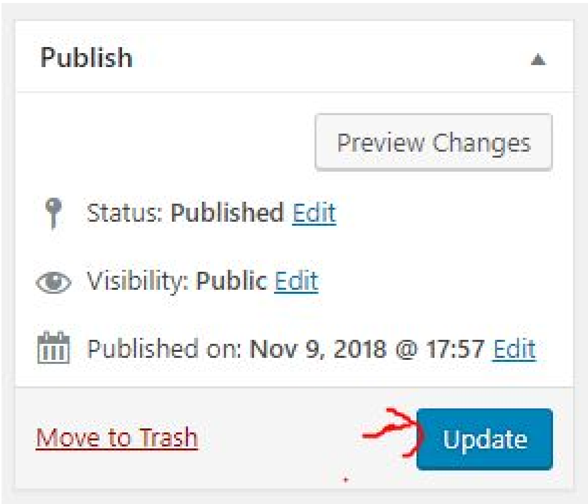


- You can add your solution here.
- Give the solution name.
- In the description section write the **Problem Statement** and **Solution Overview**.
- To insert the steps into the solution, go to procedures section.

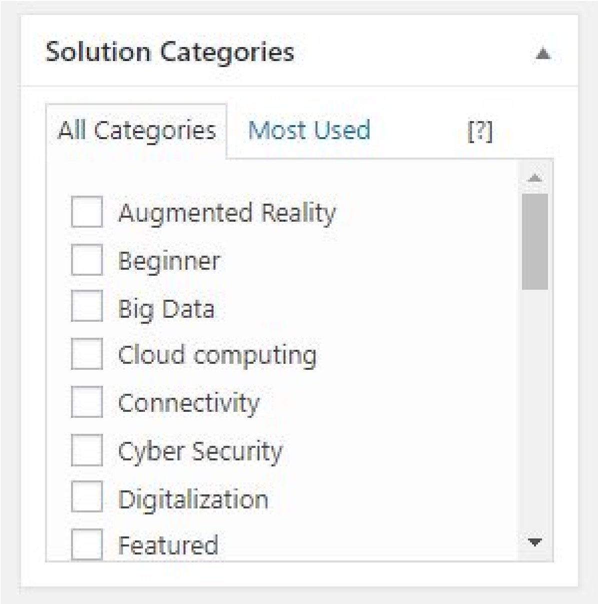
- Write the section name as **New Section,** and create a step below it (eg: Implementation)

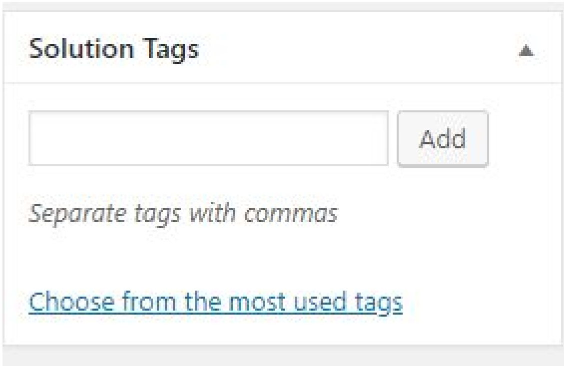


- To add the content of the step, hover on it and then click on **Edit Item**.
- It opens a new window and you can add the content over there. After adding the content click on **Update**.

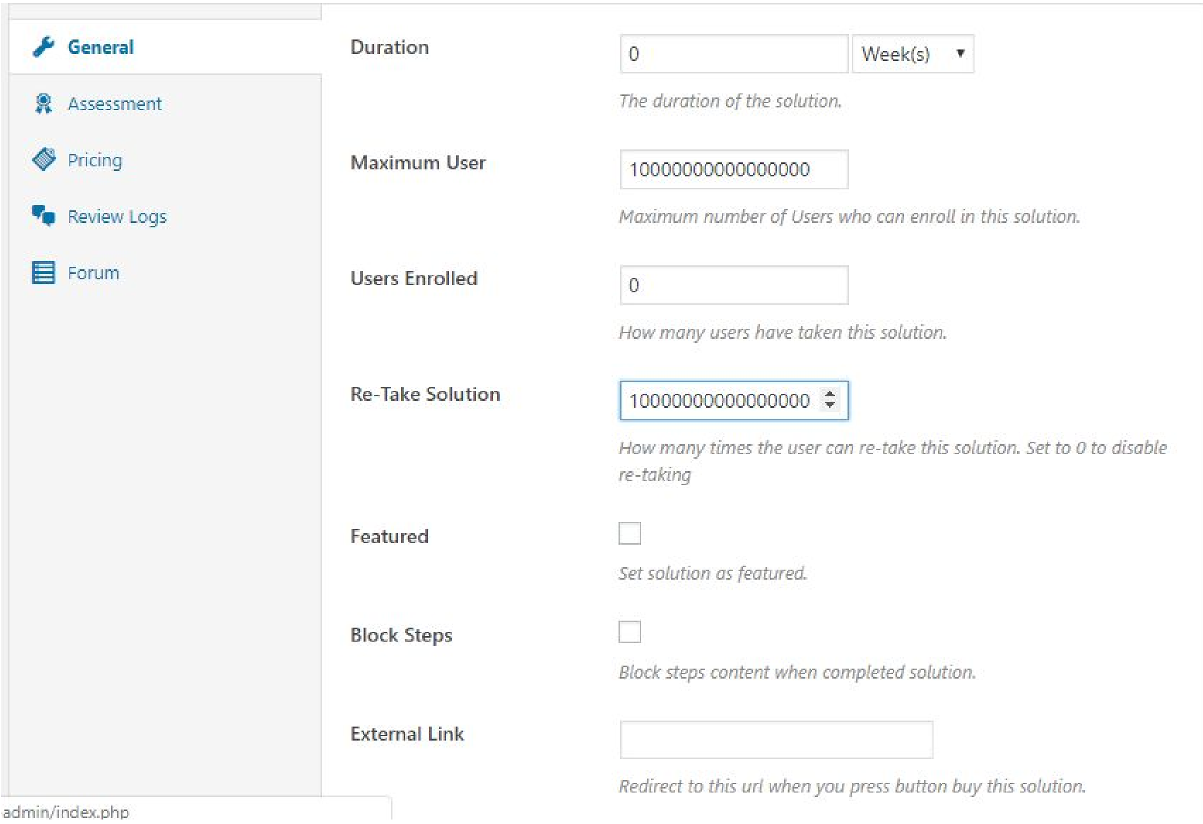


- Now you need to add the solution categories and tags.

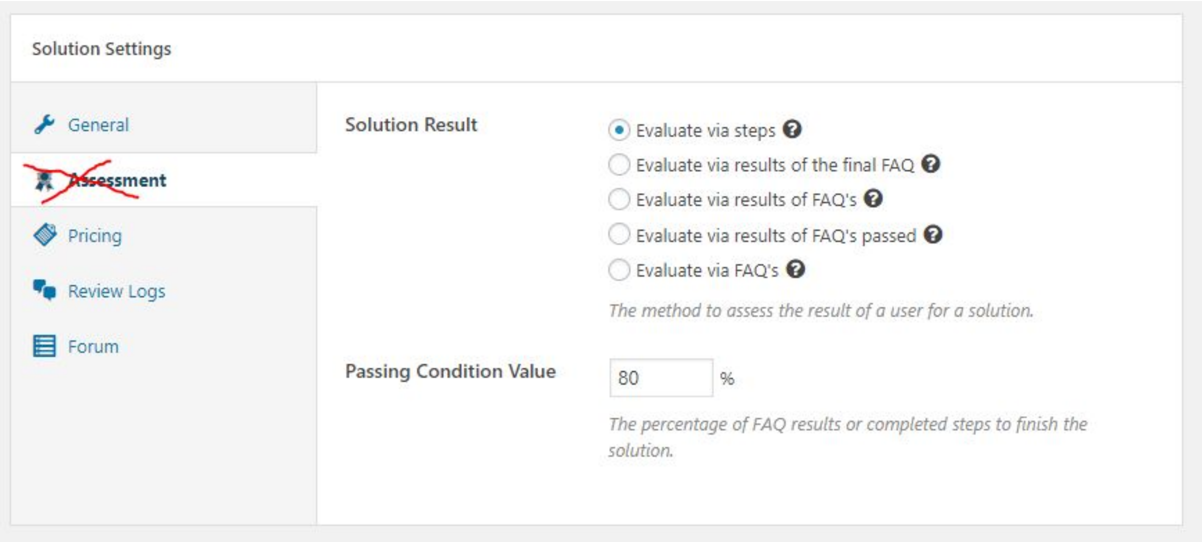




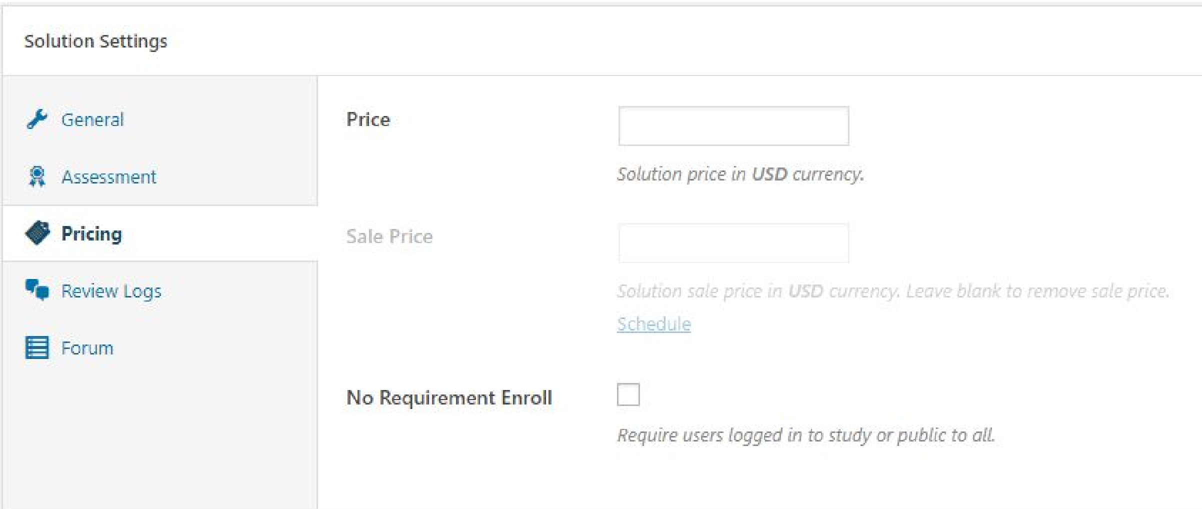
- Now we need to change the solution settings, mark the duration as 0, maximum number of users to 10000000000000 and retake solution to 100000000000000.



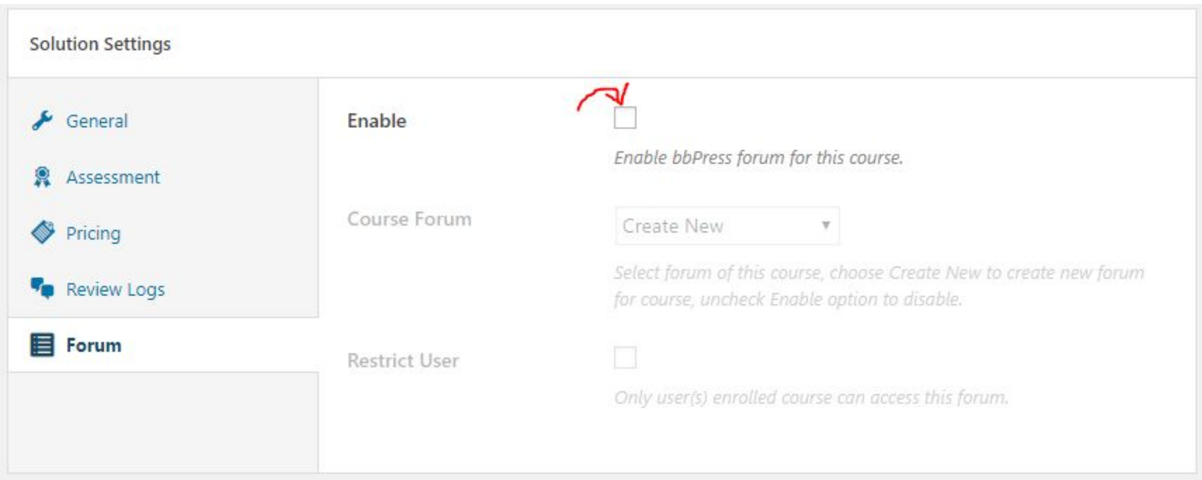
- Leave the assessment section as it is. Do not make any changes.



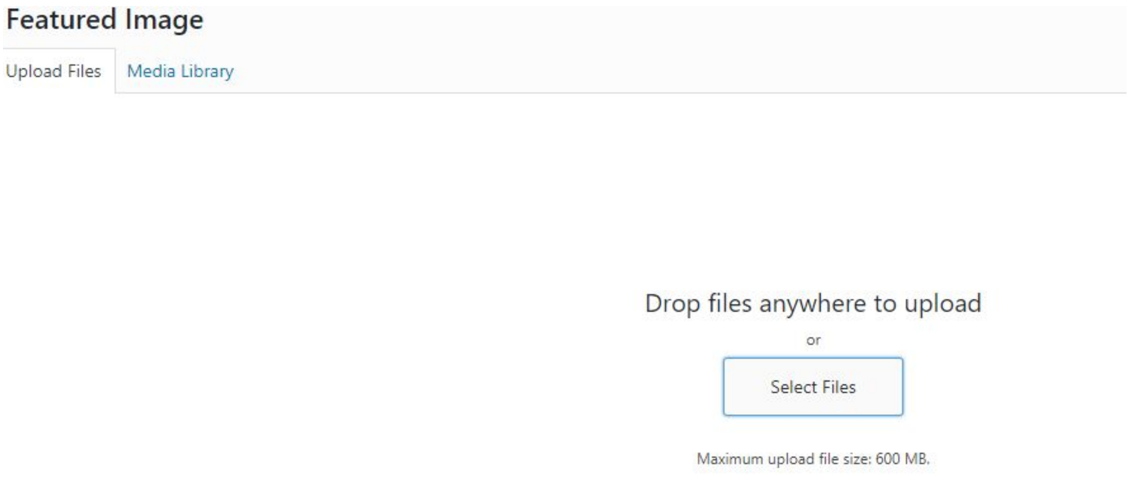
- If your solution is a paid one you need to change the pricing settings.



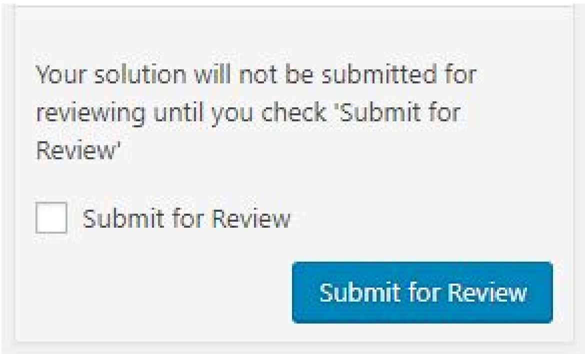
- To allow the user comments we need to click on Forum and enable it.



- To add the images for the solution click on **Set Featured Image.**
- You need to upload the files and set it as the featured image.



After all these steps are completed click on **"Submit for Review".**



The submitted solution will be reviewed by our technical team and send the status by email.

Change Log:

Date	Section Number	Section Name	Sub-Section Name	Change made	Change made by